

2450 Summers Lane
Klamath Falls OR 97603



Phone (541)885-7940
Fax (541)885-7945

Application for Employment

Please complete this application in ink in your own handwriting. Thank you!

Position Sought _____ Full Time Part Time Any

Can you perform the essential functions of the position for which you are applying? Yes No If no, please explain.

If you have any questions as to what functions are applicable to the position for which you are applying, please ask the interviewer before you answer this question.

Are you legally eligible to be employed in the United States? (Proof of Identity will be required upon employment) Yes No
Are you 18 years of age? Yes No

PERSONAL INFORMATION

Full Legal Name _____

Nick Name _____ Date of Birth _____

Mailing Address _____

Physical Address (if different) _____

Primary Phone Number _____ Secondary Phone Number _____

Email Address _____

Date Available _____ Minimum Salary Required _____

Have you ever worked for Triad School, Bible Baptist Church, or Mountain Lakes Bible Camp before? Yes No
If yes when and where? _____

Do you have any relatives who work for Triad School, Bible Baptist Church, or Mountain Lakes Bible Camp? Yes No
If yes who and where? _____

EDUCATIONAL & PROFESSIONAL INFORMATION Please indicate education /training which you believe qualifies you for the position you are seeking

High School Number of years completed (circle one) 1 2 3 4 Diploma Yes No GED Yes No
School (s) _____ City/State _____

College Number of years completed (circle one) 1 2 3 4 5 Degree Earned _____
School _____ City/State _____
Major _____ Minor _____

Other Training or Degrees Course, Degree, or Certificate Earned _____
School _____ City/State _____

Professional License or Membership

Professional License Held _____ Expiration _____

Professional License Held _____ Expiration _____

Other Professional Memberships _____

Have you ever had a teaching license denied or revoked? _____

EMPLOYMENT HISTORY Please list your employment history for at least the last seven years, last employer first, including US Military Service

Are you presently employed? Yes No If yes, may we contact your employer? Yes No

Have you ever been discharged or asked to resign from a job? Yes No If yes, please explain below

Explain any gaps in your employment history _____

Please list any awards or promotions received _____

Employer Name _____ Phone Number _____

Address _____ City, State, Zip _____

Position Held _____ Dates of Employment From _____ To _____

Supervisor's Name _____ Salary at Departure _____

Duties _____

Reason for Leaving _____

Employer Name _____ Phone Number _____

Address _____ City, State, Zip _____

Position Held _____ Dates of Employment From _____ To _____

Supervisor's Name _____ Salary at Departure _____

Duties _____

Reason for Leaving _____

Employer Name _____ Phone Number _____

Address _____ City, State, Zip _____

Position Held _____ Dates of Employment From _____ To _____

Supervisor's Name _____ Salary at Departure _____

Duties _____

Reason for Leaving _____

Employer Name _____ Phone Number _____

Address _____ City, State, Zip _____

Position Held _____ Dates of Employment From _____ To _____

Supervisor's Name _____ Salary at Departure _____

Duties _____

Reason for Leaving _____

If you have additional employment or volunteer position information, please feel free to attach a separate sheet of paper.

If seeking a teaching position, list clubs or activities that you are able and willing to direct or coach _____

COMPUTER SKILLS

Please check any software programs with which you are familiar

- Microsoft Word Microsoft Excel Microsoft Outlook Microsoft Publisher Microsoft PowerPoint
- Internet Explorer Other Software Skills _____

REFERENCES

Professional

Name _____

Name _____

Address _____

Address _____

Phone _____

Phone _____

Relationship _____

Relationship _____

Pastoral/Faith

Name _____

Name _____

Address _____

Address _____

Phone _____

Phone _____

Relationship _____

Relationship _____

CHRISTIAN TESTIMONY

Please provide your Christian Testimony

APPLICANT CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and I understand that the information provided will be used to verify my employment history, character, and suitability for the position for which I am applying. I authorize Triad School to verify the information's accuracy and obtain reference information on my work performance. I hereby release Triad School from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I further understand that inaccuracies and omissions, whether discovered in the application process or during employment if hired, may be cause for rescission of an offer of employment or termination of employment.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Triad School. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that unless I am a contracted employee, any employment offer is for an indefinite duration and at will and that either I or Triad School may terminate my employment at any time with or without notice or cause.

Applicant Signature _____ Date _____

Applications are considered only for the specific position sought and are active for 60 days from the above date.